



Permit #: _____
 Receipt #: _____
 Fee: \$ _____

**CITY OF NEW HAMPTON, IOWA
 FENCE PERMIT APPLICATION AND APPROVAL**

Applicant Information:

Name of Applicant:
Mailing Address:
Telephone Number:
Email Address:

Property Information:

General Address of Property in Question (parcel number, street address or road address):
Legal Description of Property in Question (Attach, if necessary):
<i>*Attach a site plan or plot plan that contains lot dimensions, and size, shape and location of fence to be erected or affected and the distance to all property lines.</i>

Request Information:

Existing Use of Property:	
Zoning Classification or District (Principal Permitted Uses Only):	
Contractor Name & Phone Number:	
Proposed Type of Fence: _____ Chain Link _____ Board / Picket _____ Vinyl _____ Wrought Iron _____ Other	
Valuation of Intended Fence: \$ _____	
Actual (Site Specific) Dimensional Information: Fence Height: _____ Front Yard Setback of Fence: _____ Side Yard Setback of Fence: _____ Side Yard Setback of Fence: _____ Rear Yard Setback of Fence: _____	Fence Ordinance Requirements: Maximum Fence Height (Front): 4 feet Maximum Fence Height (Back): 8 feet Minimum Front Yard Setback: 2½ feet inside the sidewalk or where a sidewalk would be located. Minimum Rear/Side Yard Setback: 2 feet *
*A fence may be constructed on a rear or side lot line only if each adjoining property owner signs the attached Lot Line Fence Agreement form.	
Note: The finished side of the fence must face the adjoining property.	
Note: Call Iowa One Call at 800-292-8989 for protection against underground utility damage.	

Acknowledgement and Certification of the Applicant and/or Owner:

I/We understand this application, and that it with required attachments, constitutes our complete zoning permit application for the proposed use or improvement stipulated above. I/We certify that the information we have provided to the Zoning Administrator is complete, accurate, and true to the best of our knowledge. Any intentional falsification or change in the information contained in this application, or to the attached information, shall cause: this application to become null and void and any approval granted herein to be revoked.

I/We understand the nonrefundable fee for consideration of this application is \$_____. Under no circumstances shall all, or part, of this fee be refunded to applicant.

An applicant who is issued a zoning permit is bound, by acceptance of the permit, to commence the construction for which the permit is issued and is bound to finish said construction within twelve (12) months from and after said date of issue. A zoning permit issued under the City Zoning Ordinance shall be valid for a period of twelve (12) months from and after the date of issue of said permit. Upon expiration of a permit, the holder shall make a new application for a new permit under the provisions of this chapter and shall otherwise go through the same procedure as required for issuance of the original zoning permit. The fee for the second permit, as in the case of the original permit fee, shall be set by resolution by the City Council.

Applicant Signature

Owner Signature, if not the applicant

Date: _____

Date: _____

Approval of the City:

Based on the information provided in this application, and attested to, by the applicant, I have reviewed the request and hereby approve of this application and permit for zoning compliance on behalf of the City of New Hampton, Iowa.

Signature of Zoning Administrator

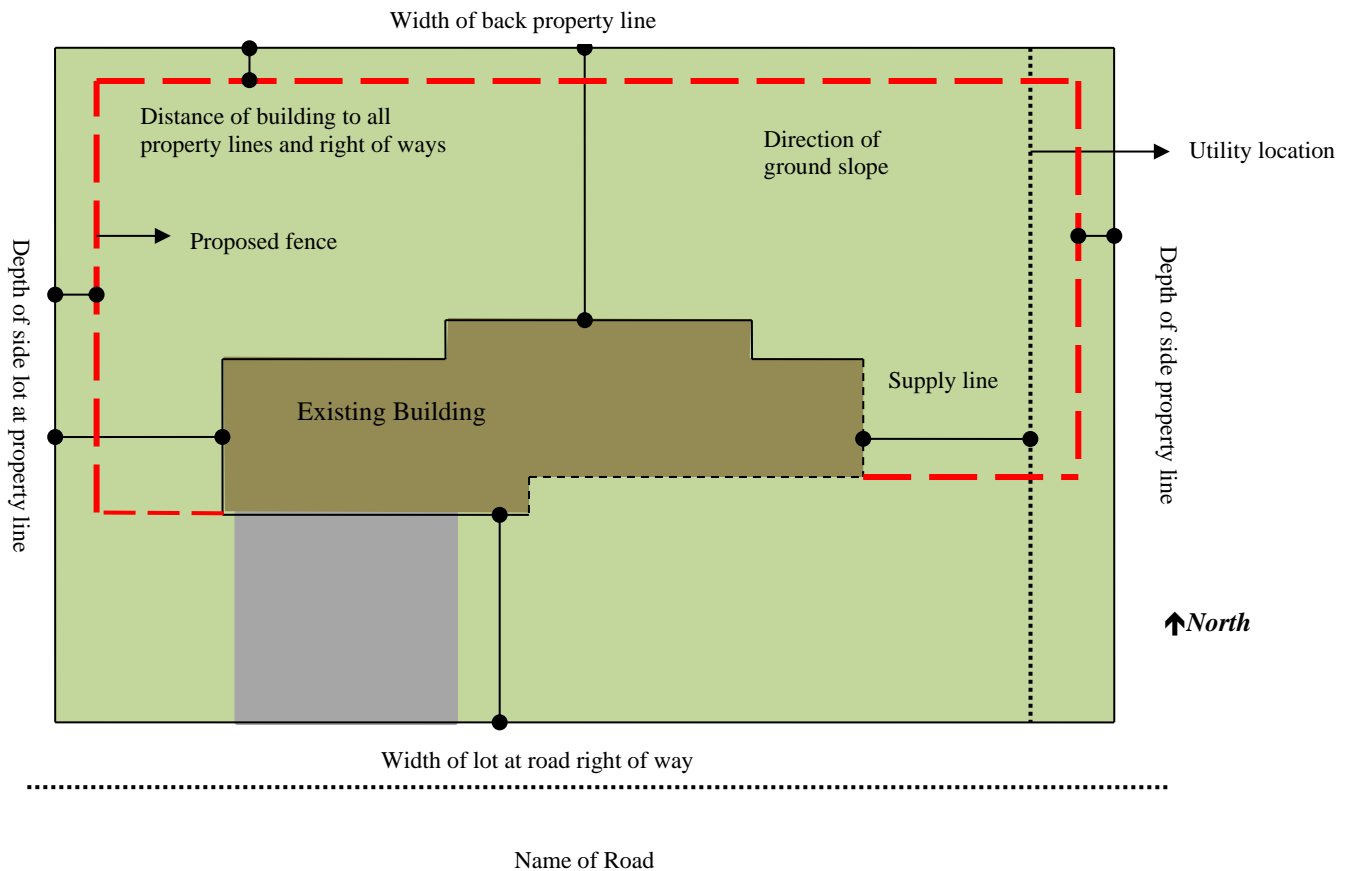
Date: _____

Sample Site Plan (See also **Checklist** on next page)

Indicate: Existing buildings with dimensions (solid line).
 Proposed fence with dimensions (dashed line).
 Lot size and property lines.
 Distance from road right of way and property lines to: Existing buildings and proposed fences and existing sewer and water supply.

Also indicate: Distance between buildings.
 Direction of ground slope in relation to well and septic.
 Underground and overhead utilities including water supply line.
 An arrow indicating north.
 Scale

GIS Tools: Beacon Schneider online mapping system provides property data and measuring tools for Chickasaw County and the City of New Hampton. Visit: <https://beacon.schneidercorp.com/>



LOT LINE FENCE AGREEMENT

The undersigned enter into the following agreement:

1. Owner(s) who will build fence:

2. Adjoining property owner(s):

3. Fence builders' property description:

a. Street Address: _____

b. Legal Description (Please include the LEGAL DESCRIPTION that is found on the deed of each property. DO NOT use the legal description from the GIS section of Chickasaw County's website, it is not descriptive enough for recording purposes. You may also go to the Chickasaw County Recorder's Office to get the correct description. It must be written on the lines below.)

4. Adjoining property owners' description:

a. Street Address: _____

b. Legal Description (Please include the LEGAL DESCRIPTION that is found on the deed of each property. DO NOT use the legal description from the GIS section of Chickasaw County's website, it is not descriptive enough for recording purposes. You may also go to the Chickasaw County Recorder's Office to get the correct description. It must be written on the lines below.)

5. The fence building lot owner intends to construct a fence that complies with City regulations. Said fence will be situated on or near the mutual lot line with adjoining owner identified above. The fence building owners hereby agree that he/she/they will maintain the fence in good repair after construction.

6. Adjoining owner hereby consents to the construction of the fence on or near the mutual lot line and hereby grants the fence building owner reasonable access to the fence for maintenance and rebuilding purposes.

7. This agreement shall run with the land and be binding upon the parties and their successors in interest.

Dated this ____ day of _____, 20__.

Fence Builder(s):

By:

By:

Adjoining Owner(s):

By:

By: