



MAILBOX REGULATIONS

A digging / utility permit is required with the City of New Hampton prior to mailbox installation with the right-of-way (ROW). An application can be picked up at city hall or can be obtained from the city's website at www.newhamptonia.com.

Position your mailbox 41" to 45" from the road surface to the bottom of the mailbox or point of mail entry. Place your mailbox 6" to 8" back from the curb. If you do not have a raised curb, contact your local postmaster for guidance. Put your house or apartment number on the outside of the mailbox. Any mailbox that is closer than 6" to the curb is in violation with the City, and the City will not be responsible for any damage to the mailbox when snow plowing or any other activities. Any mailbox installed prior to obtaining a permit from the city and/or placing an 811 Iowa One Call is in violation of the City Code and is a simple misdemeanor.

If you have any questions in regards to the installation of a mailbox within the City ROW or when filling out the digging / utility permit application, please feel free to reach out to Casey Mai, Public Works Director/Zoning Administrator at 641-557-8244 or nhpublicworksdirector@gmail.com.

